

Dear Colleagues,

We would like to invite you to represent your practice firms in the **16th International Practice Firms Fair in Lithuania**, which will be held on **April 26-27, 2011**. It will take place in Vilnius the capital of the Republic of Lithuania. Please find more information about Vilnius – <http://www.travelvilnius.com/>

Venue: Vilnius Technologies and Design School, Antakalnio st. 54, LT-10303 Vilnius, Lithuania. For more information about Vilnius Technologies and Design School please visit <http://www.vtdko.lt/en/>.

Organizers of the fair: Ministry of Education and Science of the Republic of Lithuania, „Simulith“ Centre and Vilnius Technologies and Design School.

Fair participation fee is 60 EUR for one standard stand. Extra place (for 1 m²) – 30 EUR.

Method of payment: by bank transfer only. Bank transfer should be made to:

Vilnius Technologies and Design School
institution code 111967673, c/a LT657300010091478907,
Swedbank, bank code 73000, SWIFT: HABALT22

by **1st March, 2012**.

Preparation of stands must be done on 26th April, 2012, from 13.00 till 18.00.

On 27th April, 2012 the preparation is prohibited!

Standard equipments of the stand:

- ✓ 3 m² area - 3000 mm width, 1000 mm depth, 2500 mm high (white), Pink carpet
- ✓ 1 table - 700 mm width, 700 mm depth, 750 mm high
- ✓ 2 chairs
- ✓ 1 bin
- ✓ 1 light-bulb
- ✓ Electricity supply of 220 V
- ✓ PF name on the stand

The assessment criteria of practice firms

1. *Main criteria:*

- 1.1. Communication and co-operation skills of students or pupils.
- 1.2. Ability to advertise PF, its products or services.
- 1.3. Originality of the stand.

2. *Additional criteria:*

- 2.1. The best catalogue of the fair.
- 2.2. The best Mr. manager/Ms. manager.
- 2.3. The best result of co-operation between a PF and a business enterprise in the fair.
- 2.4. The best ability to give businesslike presentation of PF activities.
- 2.5. The best radio commercial of the fair.
- 2.6. The best electronic presentation.
- 2.7. The best non-traditional presentation.
- 2.8. The best team work.
- 2.9. The most popular PF.

PF's will be assessed according to two categories:

- ✓ higher education institutions;
- ✓ vocational training schools and secondary schools and gymnasiums

You will have opportunity to introduce your firm products and services:

- ✓ by radio broadcast (max 1 minute long);
- ✓ by electronic presentation (PowerPoint., of approx. 5 minutes) or
- ✓ by non-traditional presentation (performance, short show, etc., of approx. 5 minutes).

The radio broadcast and the PF electronic presentation (written on the CD) must be sent by 1st April, 2012 at the latest for the assessment! Later sent material will be demonstrated but not assessed.

The best PF's will be awarded with diplomas, prizes and remembrance gifts.

Accommodation:

Hotels (please visit): <http://www.booking.com/city/lt/vilnius.en.html>; <http://www.vilnius-hotels.travel/>;

Fully complete and signed registration form must be sent to the „Simulith“ centre by 15th of February 2012.

„Simulith“ Centre

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[Our Facebook](#)

Sincerely yours,
Marius Ignatonis
„Simulith“ Centre